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1	INTEGRATION JOINT BOARD BUSINESS PLANNER									
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.									
2	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/ Status (RAG)	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	19 November 2019									
4	26.03.2019	Localities	IJB 26.03.19 Item 13 - Localities The Board instructed the Chief Officer to report back to the November 2019 meeting of the IJB with a further update on the implementation of the revised localities. Instructed the Chief Officer to discuss opportunities for developing clear, distinct terminology for ACHSCP localities and Community Planning Partnership localities and report back with a recommendation to the IJB. On 03.09.2019, to instruct the Chief Officer to ensure that Community Benefit information is incorporated with the Locality Report to be presented to the Board in November 2019	HSCP.19.060	Gail Woodcock	Lead Transformation Manager	ACHSCP			
5	04.09.2019	IJB Meeting Dates	Council issued meeting dates for 2020, there is a requirement to align IJB, ASP and CCG Committee dates. At IJB on 03.09.2019, the Board instructed the Chief Officer to reconsider the proposed dates for the CCG and submit an updated report to the November meeting.	HSCP.19.061	Derek Jamieson	Chief Officer - Governance	ACC			
6	Standing Item	Annual procurement work plan 2020/21		HSCP.19.062	Jean Stewart Coxon	Procurement Lead	ACHSCP			
7	Standing Item	Final supplementary procurement work plan 2019/20		HSCP.19.072	Jean Stewart Coxon	Procurement Lead	ACC			
8	Standing Item	Financial Monitoring Report	Financial Monitoring Report	HSCP.19.063	Alex Stephen	Chief Finance Officer	ACHSCP			
9	03.09.2019	3 year Strategic Commissioning Plan		HSCP.19.065	Anne McKenzie	Commissioning Lead	ACHSCP			
10	11.06.2019	Review of Commissioned Day Services	IJB 11.06.2019 - (6)Noted that a report on the future provision of day care services will be presented to the IJB in November 2019	HSCP.19.066	Anne McKenzie	Commissioning Lead	ACHSCP			
11	Standing Item	Local Survey		HSCP.19.068	Alison MacLeod	Performance Lead	ACHSCP			
12	06.11.2019	Performance Dashboard		HSCP.19.069	Alison MacLeod	Performance Lead	ACHSCP			
13	Standing Item	IJB Scheme of Governance - Annual Review	IJB Scheme of Governance - Annual Review including Terms of References for Sub Cttee's and IJB	HSCP.19.070	Kundai Sinclair	Chief Officer - Governance	ACC			
14	06.11.2019	Grant to Voluntary Organisation		HSCP.19.073	Anne McKenzie	Commissioning	ACHSCP			
15	Standing Item	Chief Officer Report	A regular update from the Chief Officer	HSCP.19.075	Sandra Ross	Chief Officer	ACHSCP			
16	Standing Item	Chief Social Worker Officer's Report			Graeme Simpson	Chief Officer - Integrated Children's and Family Services	ACC		D	Delayed presentation at Chief Officer Group, will be presented in January 2020
17	11.06.2019	NHS Grampian Services which are hosted in Aberdeen City, Aberdeenshire and Moray Integration Joint Boards	IJB 11.06.2019 - Instructed the Chief Officer (ACHSCP) to prepare a draft role and remit for this meeting in consultation with the Chief Officers for the Aberdeenshire and Moray Health and Social Care Partnerships.		Sandra Ross	Chief Officer	ACHSCP		D	Will be delivered to January Meeting
18	11.06.2019	Consultation Protocol with Trade Unions	A consultation protocol was requested with the Trade Unions		Sandy Reid	People & Development	ACHSCP		D	Deferred to January Committee

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19	02.09.2019	Fast Track Cities Initiative	At Council on 02.09.2019, Council notes that Fast Track Cities is a global partnership and initiative, focusing on developing a network of cities pledged to achieve the commitments in the Paris Declaration on HIV prevention, diagnosis and treatment; that Glasgow City Council signed up to be a fast track city at the end of 2018 and the aim is to have all 7 Scottish cities signed up, making Scotland the first country in the world to have all cities signed up to the Fast Track Cities initiative by signing the Paris Declaration. Council therefore recommends that the Lord Provost signs the Paris Declaration on behalf of the Council and instructs the Chief Officer of the Aberdeen City Health & Social Care Partnership to work with Community Planning partners to produce an action plan which will improve performance on the 90-90-90 targets and make progress towards the 2030 goals and report back to Community Planning Aberdeen and the Integration Joint Board on implementation of the Action Plan and work done as part of the Fast Track	Also discussed at IJB on 03.09.2019	Sandra Ross	Chief Officer	ACHSCP		D	A paper will be ready for January committee.
20	19.09.2019	Countesswells	Interim arrangements - authorisation project point.		Kay Dunn/ Sarah Gibbon	Capital	ACHSCP		D	Timescales have changed and will now go to January Cttee
21	19.09.2019	Carden Medical Practice			Caroline Howarth / Emma King	Carden GP	Carden GP		R	Part of the Chief Officer Report
22	Standing Item	Transformation Decisions Required	At IJB on 03.09.2019, reference to the impact on the staffing bill and update to be provided.		Gail Woodcock	Transformation Lead	ACHSCP		D	Will be reported on 24.03.202 by Heather Macrae as Lead
23	21 January 2020									
24	Standing Item	Annual Update Autism & Learning Disabilities			Kevin Dawson	Learning Disabilities Lead	ACHSCP			
25	Standing Item	Annual Report on Alcohol and Drug Partnership			Karen Gunn	Mental Health Lead	ACHSCP			
26	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			
27	04.09.2019	Immunisations	Following comment at IJB on 03.09.2019, future reporting requested		Gail Woodcock	Transformation Lead	ACHSCP		D	Will be reported to the February 2020 meeting
28	11 February 2020									
29	04.09.2019	Safe Staffing Bill			Heather Macrae	Nurse Lead	ACHSCP			
30	04.09.2019	Audit Scotland Workforce Audit Report	Referred from CCG		Sandy Reid	Resources Lead	ACHSCP			
31	26.03.2019	Update Paper - Medium Term Financial Framework			Alex Stephen	Chief Finance Officer	ACHSCP			
32	04.09.2019	Market Facilitation Update			Anne McKenzie	Commissioning Lead	ACHSCP		D	This will be reported to the 24.03.20 Business meeting
33	10/03/2020 - Budget Meeting									
34	Standing Item	Annual Budget Papers			Alex Stephen	Chief Finance Officer	ACHSCP			
35	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Sandra Ross	Chief Officer	ACHSCP			
36	Standing Item	Review of Scheme of Integration	Annual review		Jess Anderson	Chief Officer - Governance	ACC		D	This will be reported to the 24.03.20 Business meeting
37	11.06.2019	MSG Self Evaluation for the Review of progress with Integration of Health and Social Care	IJB 11.06.2019 - Instructed the Chief Officer to provide an update on progress on delivery of the actions in March 2020.		Alison MacLeod	Performance Lead	ACHSCP		D	This will be reported to the 24.03.20 Business meeting
38	30.09.2019	Social Care – Self-directed support: Transformational Funding 2019-21 and Reporting on Impact and Learning			Alison MacLeod	Performance Lead	ACHSCP		D	This will be reported to the 24.03.20 Business meeting

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39	26.03.2019	Health Improvement Fund	IJB 26.03.19 Article 12 - The Board instructed the Chief Officer to bring an annual report relating to the Health Improvement Fund to the IJB in April 2020 and annually thereafter.		Gail Woodcock	Transformation Lead	ACHSCP		D	This will be reported to the 24.03.20 Business meeting
40	24 March 2020									
41	11.12.2018	Autism Strategy and Action Plan	IJB 11.12.18 Article 13 - The Board noted that progress reports on the implementation of the above would be provided annually, with updates to the <u>Clinical Care and Governance Committee in the interim. Suggested April 2020.</u>		Kevin Dawson	Learning Disabilities Lead	ACHSCP			
42	26.03.2019	Diet, Activity and Healthy Weight	IJB 26.03.19 Article 17 - The Board instructed the Chief Officer that an annual update on ACHSCP GCGF is presented to the IJB, and (v) Instruct the Chief Officer that the Grampian consultation strategies for Tobacco and Diet, Activity and Healthy Weight are presented to the Board		Gail Woodcock	Transformation Lead	ACHSCP			
43		Mental Health Strategic Statement			Karen Gunn	Mental Health Lead	ACHSCP			
44	11.11.2019	Grampian Mental Health Strategy			Sandra Ross	Chief Officer	ACHSCP			
45	30.09.2019	Social Care – Self-directed support: Transformational Funding 2019-21 and Reporting on Impact and Learning			Alison MacLeod	Performance Lead	ACHSCP			
46	11.11.2019	Livingwell with Dementia			Alison MacLeod	Performance Lead	ACHSCP			
47	11.06.2019	MSG Self Evaluation for the Review of progress with Integration of Health and Social Care	IJB 11.06.2019 - Instructed the Chief Officer to provide an update on progress on delivery of the actions in March 2020.		Alison MacLeod	Performance Lead	ACHSCP			
48	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			
49	23 June 2020									
50	Standing Item	Strategic Risk Register	Bi-Annual - January and June		Martin Allan	Business Lead	ACHSCP			
51	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			